

BARNSTABLE FIRE DISTRICT WARRANT NIGHT

APRIL 29, 2025

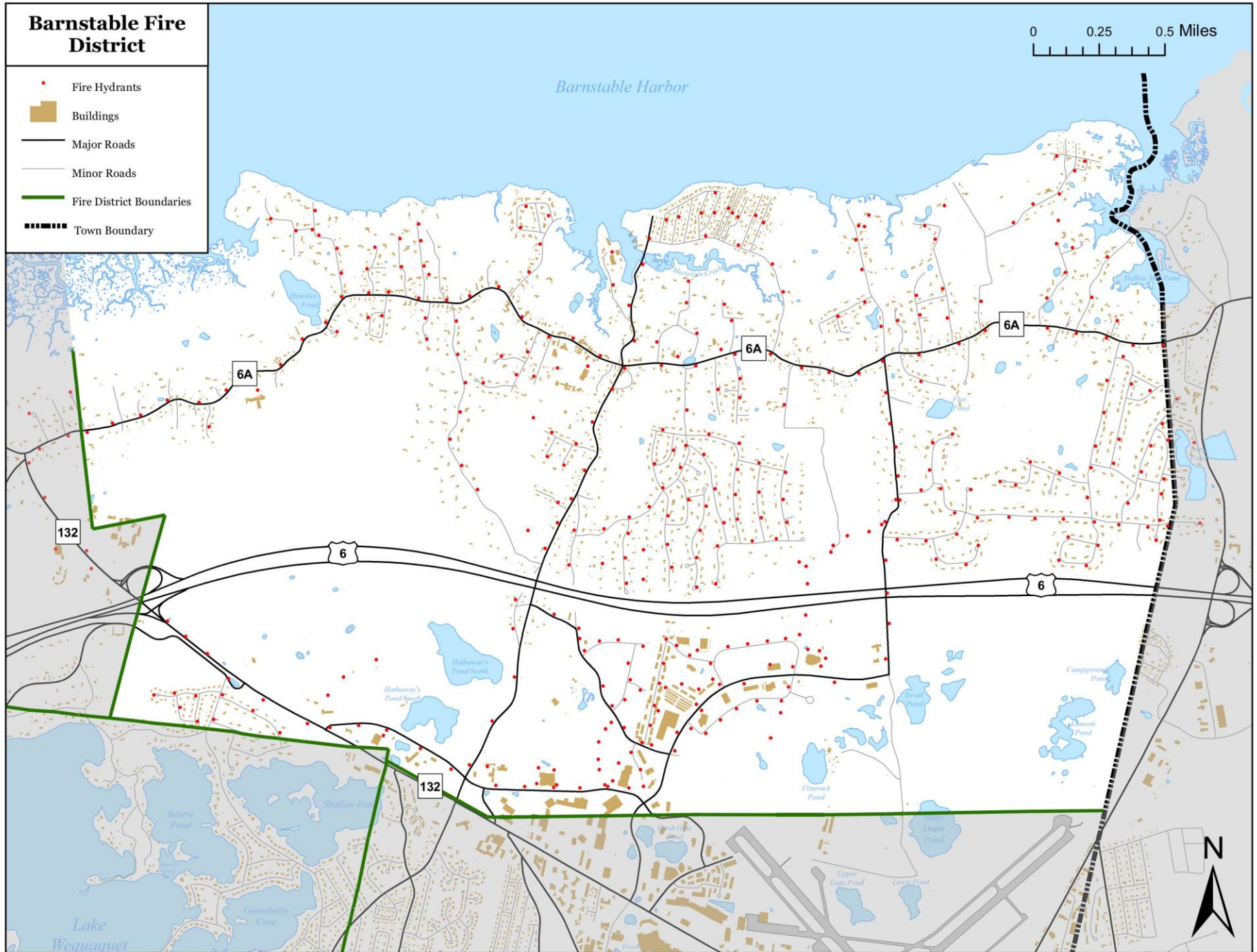
FIRE DISTRICT HISTORY

- Founded in 1927 to provide fire protection and water to district residents
- Created by an act of the State Legislature
- Actually began operation in 1935
- Governed by By-Laws
- Overseen by an elected Prudential Committee
- District voters approve all articles

Barnstable Fire District

- Fire Hydrants
- Buildings
- Major Roads
- Minor Roads
- Fire District Boundaries
- ⋯ Town Boundary

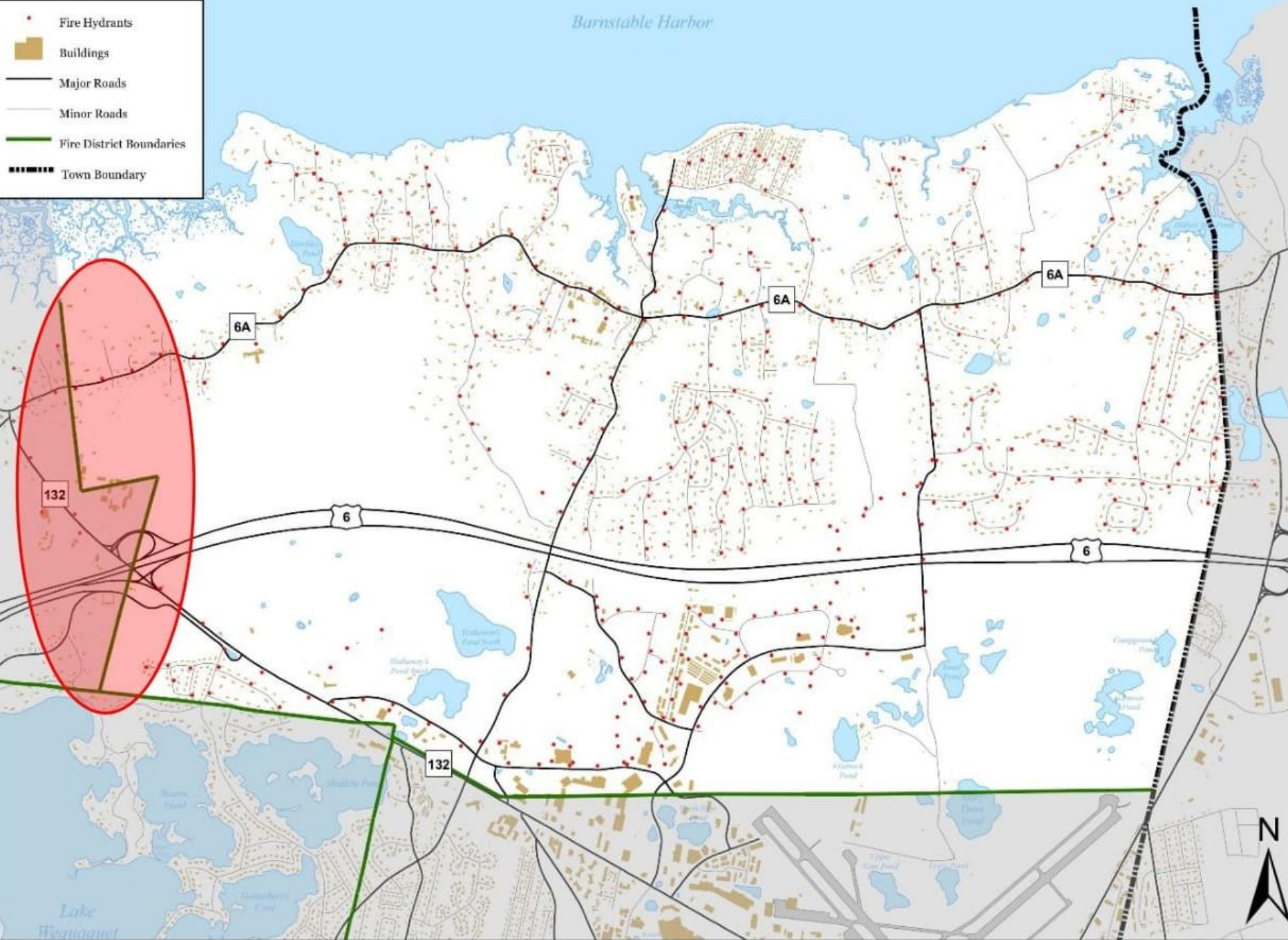
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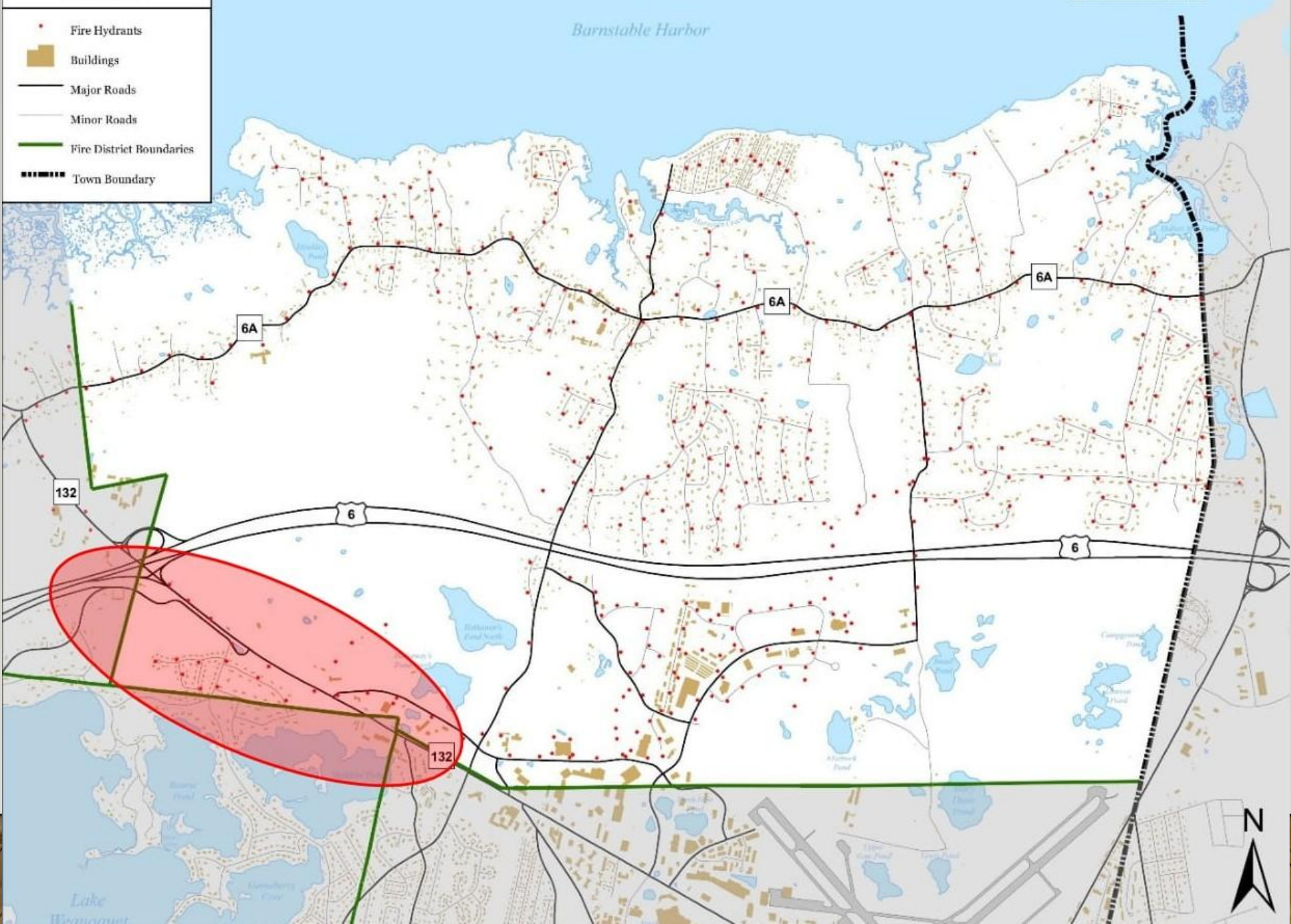
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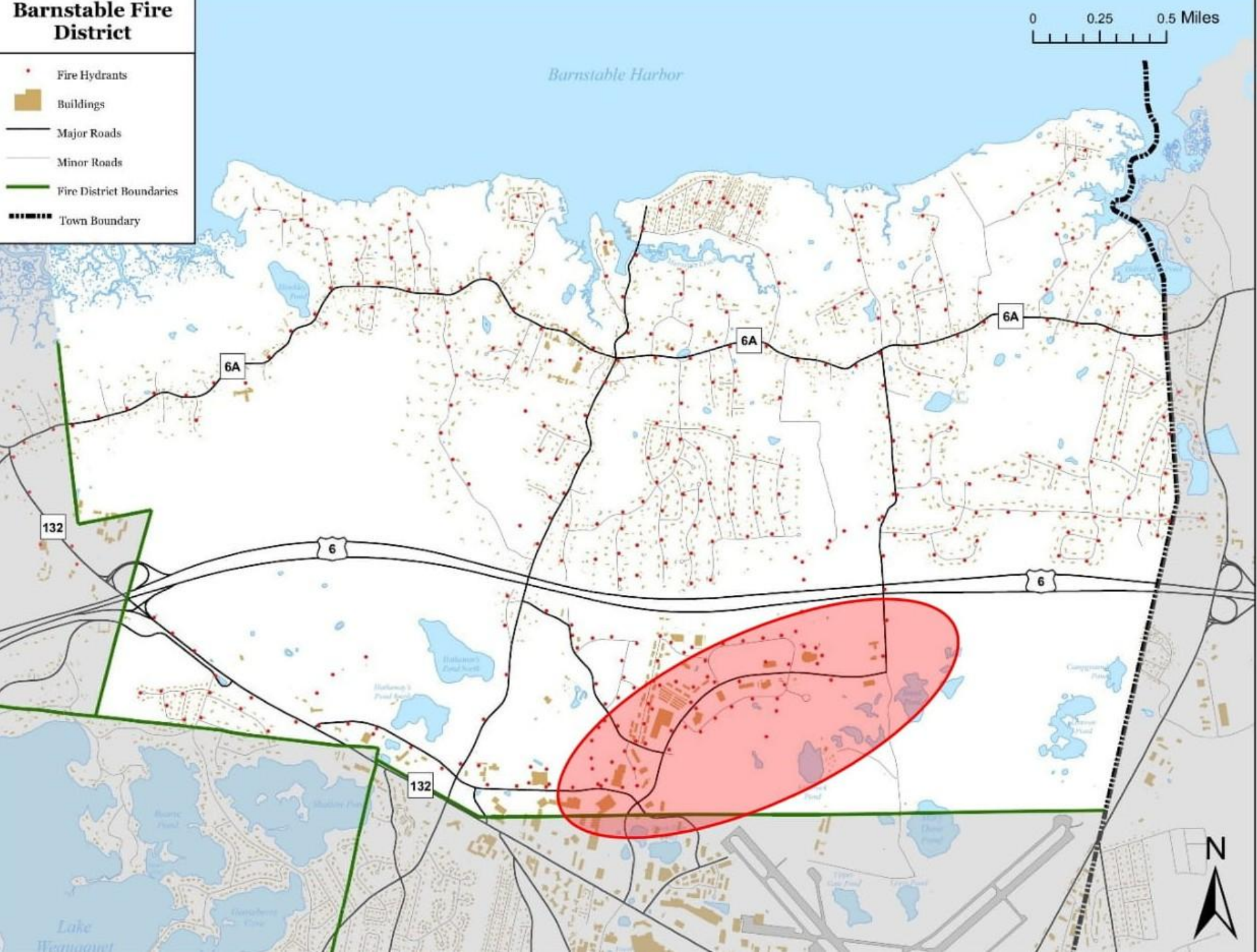


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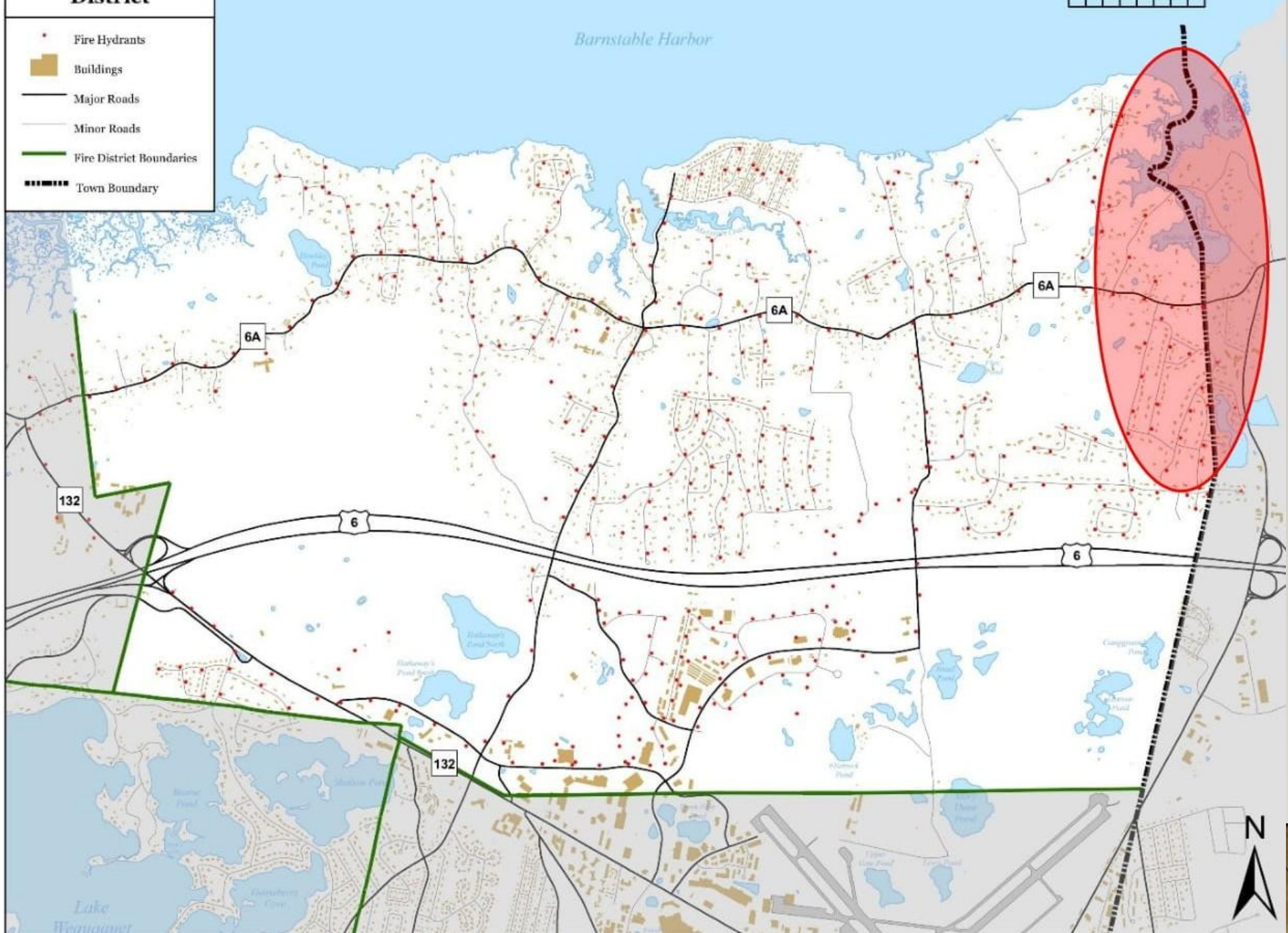
Barnstable Harbor



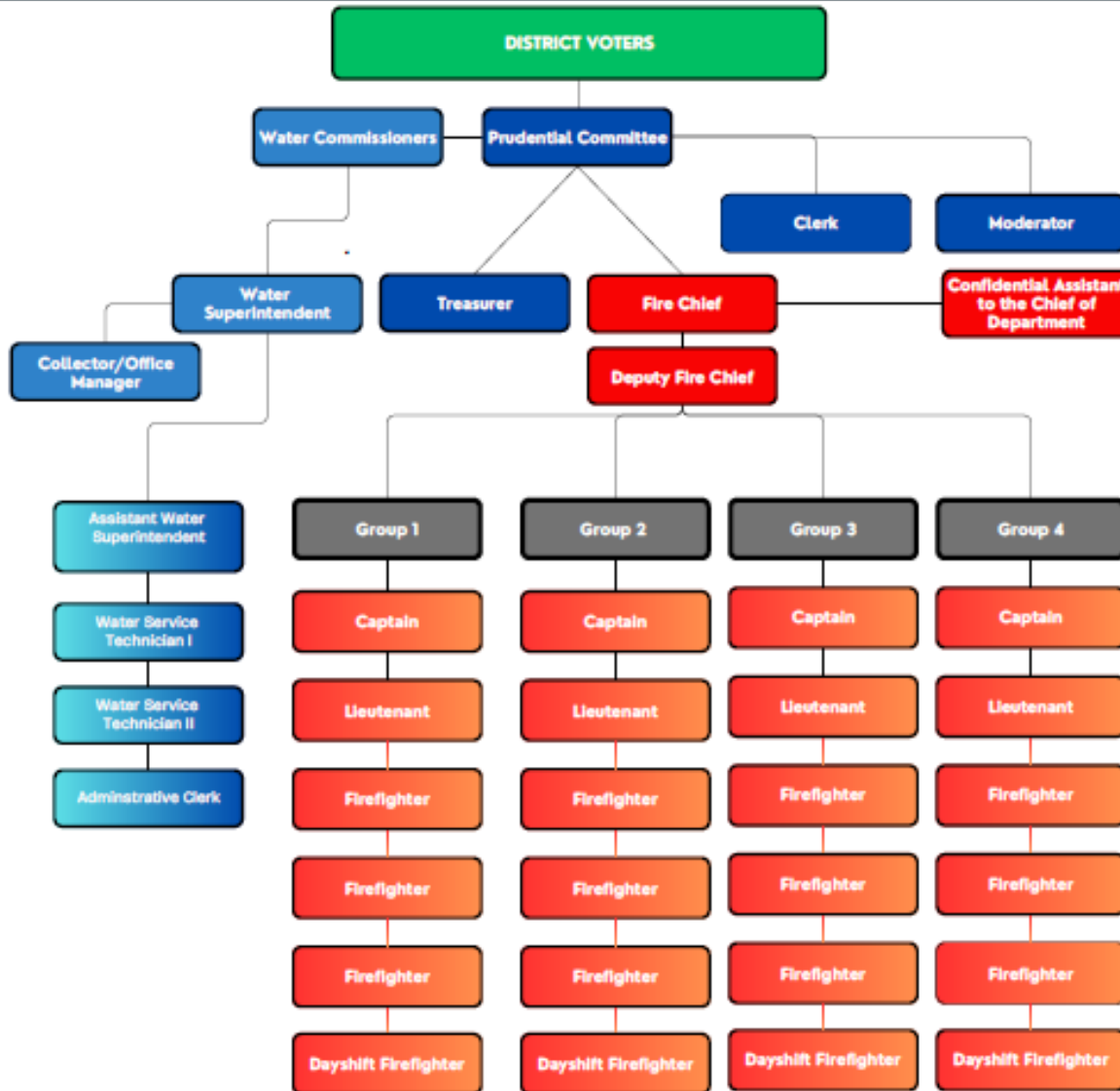
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Barnstable Fire District Organization Chart



DISTRICT STRUCTURE

District Voters

Prudential Committee (elected)

Fire Department

Fire Chief (appointed)

Water Department

Board of Water Commissioners (elected)

Water Superintendent (appointed)

Treasurer (appointed)

Clerk (elected)

Moderator (elected)

DISTRICT ELECTED OFFICIALS

- Elected officials serve three-year terms
- Prudential Committee and Water Commissioner terms are staggered so one member is elected each year
- Clerk and Moderator are elected every three years

CURRENT DISTRICT ELECTED OFFICIALS

- Prudential Committee
 - William A. Jones, III, Chair
 - Andrew Miller
 - Peter Eastman
- Water Commissioners
 - David Mason, Chair
 - Steve Whitmore
 - Peter Myrbeck

CURRENT DISTRICT ELECTED OFFICIALS

- Clerk – Charles Eager
- Moderator – Peter Eleftherakis

DISTRICT APPOINTED OFFICIALS

- Fire Chief – Chris Beal
- Water Superintendent - Sean Anderson
- Treasurer – Rick Buffington

FIRE DEPARTMENT

- Headed by Fire Chief and Deputy Chief
- Staffed 24 hrs/day 365 days/year
- 25-person full-time staff
- 2 Paramedics on duty at all times
- Responds to over 2,000 calls per year

WATER DEPARTMENT

- Overseen by Board of Water Commissioners
- Managed by Water Superintendent and Assistant Superintendent
- 2 Full-time Technicians
- 1 Full-time Clerical staff
- 1 Part-time Clerical staff

TREASURER DUTIES

- Manage Borrowing and Debt
- Invest District funds
- Administer Payroll
- Book District Receipts
- Process Vendor Checks
- Maintain Cashbooks
- Manage Grants & Loans
- Prepare Free Cash and Recap Sheet
- Bank Reconciliations
- Manage Insurances & Health Benefits
- Maintain General Ledger

CLERK & MODERATOR DUTIES

- **Clerk**
 - Posts notice of all meetings
 - Records minutes of all meetings
- **Moderator**
 - Presides at all District meetings
 - Appoints members of special committees

ANNUAL ELECTION

- Generally held the first Saturday in May
- Elected office is open to registered voters in the district
- Candidates must file Nomination Papers which can be picked up at the District Office
- Election Calendar details are also on District website

ANNUAL MEETING

- Generally held the 2nd Wednesday in May
- Warrant articles are prepared by the Prudential Committee
- Registered district voters can submit warrant articles with 10 signatures of registered voters

WARRANT ARTICLES vs MOTIONS

- Warrant articles are prepared by the Prudential Committee in March
- Funding sources are not always known at that time so they are written with options included
- Motions that are voted on reflect final funding sources

SPECIAL DISTRICT MEETINGS

- Can be called by the Prudential Committee or by petition of 100 district voters

MONTHLY DISTRICT MEETINGS

- 2nd Tuesday of the month
- Water Department Office
- 1841 Phinney's Lane
- Prudential Committee
- 4:00 PM
- Water Commissioners
- 5:00 PM

2025 DISTRICT CALENDAR

- **District Election**
 - Saturday May 10, 2025
 - 8:30 – 11:30 AM
 - Barnstable Fire Station

- **District Meeting**
 - Wednesday May 14, 2025
 - 7:30 PM
 - Mary Pat Flynn Conference Room
(Old Jailhouse Building)

DISTRICT FISCAL YEAR

- FISCAL YEAR 2026
 - July 1, 2025 – June 30, 2026
- Articles being voted on tonight will take effect July 1, 2025 (Fiscal year 2026)
- NOTE: The Annual Report distributed tonight is for FY 2024, which ended on June 30, 2024

HOW TO GET MORE INFO

- Fire District:
 - www.barnstablefiredistrict.com
- Fire Department:
 - www.barnstablefire.org
- Water Department:
 - www.barnstablefiredistrict.com

WARRANT ARTICLE OVERVIEW

Funding articles include the following:

- Source(s) of the funding
 - Raise & Appropriate
 - Transfer & Appropriate
 - Borrow & Appropriate
- Amount of money being proposed
- Use of the funds
- District Authority to expend the funds

ARTICLE FUNDING SOURCES

- Raise & Appropriate
 - Money will come from District tax revenue
- Transfer & Appropriate
 - Unspent money is transferred from prior article(s)
- Borrow & Appropriate
 - Money will come from Bond Issuance

SPECIAL DISTRICT FUNDS

- **Reserve Funds**

- Used for emergency purposes
- Requires approval of Prudential Committee
- Unexpended funds return to General Fund at end of Fiscal Year

- **Stabilization Funds**

- Set aside for capital projects
- Expenditures must be approved by 2/3 vote at a district meeting

- **Other Post-Employment Benefits (OPEB) Fund**

- Money set aside to cover the cost of future post-employment benefits

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SPECIAL DISTRICT FUNDS

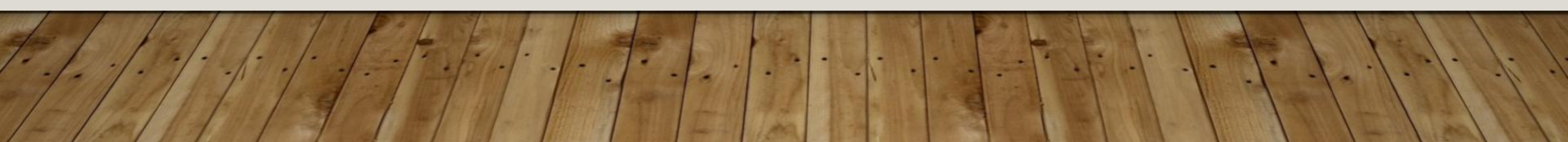
- **Firefighter Future Staffing Cost Stabilization Fund**
 - Money set aside to fund staffing costs of firefighters whose salaries are currently being paid for with SAFER Grants.

DEFINITIONS

- **Free Cash**

- Amount of available funds that may be used for a funding source
- Determined by Department of Revenue in August of each year

- **Sunset Articles**

- Funding for articles is good for three years
 - After three years, any unspent funds return to the general fund
 - Unspent funds can be used to fund other articles via district vote
- 

DEFINITIONS

- **Retirement Assessment**

- The District's yearly share of the total County Retirement assessment

WARRANT ARTICLES

Article 1:

To accept the Annual Report

NOTE: The Annual Report is for the prior fiscal year

WARRANT ARTICLES

Article 2:

To approve salaries for elected officials

WARRANT ARTICLE 2 DETAILS

Article 2 – Prudential Committee

	<u>FY 2026 BUDGET</u>	<u>FY 2025 BUDGET</u>	<u>\$</u> <u>CHANGE</u>	<u>%</u> <u>CHANGE</u>
SALARIES (ELECTED)	\$10,725.00	\$ 10,725.00	\$ -	0.00%
TOTAL PRUDENTIAL	\$ 10,725.00	\$ 10,725.00	\$ -	0.00%

WARRANT ARTICLE 2 DETAILS

Article 2 – Elected Official Salaries

Prudential Committee Chairman	\$ 1,250.00
Prudential Committee members (2)	\$ 1,000.00
Chairman, Water Commissioners	\$ 1,250.00
Board of Water Commissioner (2)	\$ 1,000.00
Clerk	\$ 3,500.00
Moderator	\$ 125.00
Treasurer/Collector (Town)	\$ 600.00

WARRANT ARTICLES

Article 3:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 298,791.60 for the operation of the Prudential Committee; said funds to be expended by the Prudential Committee acting by its employee, the Treasurer.

WARRANT ARTICLE 3 DETAILS

Article 3 – Prudential Committee

ARTICLE 3 - Prudential Committee	<u>FY 2026 BUDGET</u>	<u>FY 2025 BUDGET</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>
SALARIES (APPOINTED)	\$112,076.60	\$107,915.00	\$4,161.60	3.86%
CONTINGENCY	\$11,800.00	\$7,800.00	\$4,000.00	51.28%
FINANCIAL EXPENSE	\$23,000.00	\$19,000.00	\$4,000.00	21.05%
LEGAL	\$5,500.00	\$5,500.00	\$0.00	0.00%
INSURANCE	\$110,905.00	\$104,250.00	\$6,655.00	6.38%
CLERK'S EXPENSES	\$2,310.00	\$2,310.00	\$0.00	0.00%
STREET LIGHT	\$29,000.00	\$29,000.00	\$0.00	0.00%
EMPLOYEE ASSISTANCE PROGRAM	\$4,200.00	\$4,200.00	\$0.00	0.00%
TOTAL PRUDENTIAL	\$298,791.60	\$279,975.00	\$18,816.60	6.72%

WARRANT ARTICLES

Article 4:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 819,841.82 for debt; said funds to be expended by the Prudential Committee acting by its employee, the Treasurer.

WARRANT ARTICLE 4 DETAILS

Article 4 – Treasurer

	<u>FY 2026 BUDGET</u>	<u>FY 2025 BUDGET</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>
DEBT(PRINCIPAL)	\$819,841.82	\$669,450.92	\$150,390.90	22.46%
TOTAL TREASURER	\$819,841.82	\$669,450.92	\$150,390.90	22.46%

WARRANT ARTICLES

Article 5:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 185,032.87, for interest and agency fees; said funds to be expended by the Prudential Committee acting by its employee, the Treasurer.

WARRANT ARTICLE 5 DETAILS

Article 5 – Treasurer

	<u>FY 2026 BUDGET</u>	<u>FY 2025 BUDGET</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>
DEBT (INTEREST & AGENCY)	\$185,032.87	\$159,560.06	\$25,472.81	15.96%
TOTAL TREASURER	\$185,032.87	\$159,560.06	\$25,472.81	15.96%

WARRANT ARTICLES

Article 6:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 2,038,543.00 for the operation of the District or take any other action relative thereto; said funds to be expended by the Prudential Committee acting by its employee, the Treasurer.

WARRANT ARTICLE 6 DETAILS

Article 6 – Treasurer

	<u>FY 2026 BUDGET</u>	<u>FY 2025 BUDGET</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>
GROUP INSURANCE	\$1,252,221.00	\$1,129,298.00	\$122,923.00	10.88%
RETIREMENT	\$716,620.00	\$649,127.00	\$67,493.00	10.40%
MEDICARE/FICA/DET	\$56,222.00	\$54,585.00	\$1,637.00	3.00%
FINANCIAL EXPENSE	\$850.00	\$850.00	\$0.00	0.00%
PAYROLL EXPENSE	\$2,730.00	\$2,730.00	\$0.00	0.00%
OFFICE EXPENSE	\$2,100.00	\$2,100.00	\$0.00	0.00%
TREASURER'S EXPENSE	\$2,100.00	\$2,100.00	\$0.00	0.00%
COMPUTER MAINTENANCE/SUPPORT	\$5,700.00	\$5,700.00	\$0.00	0.00%
TOTAL TREASURER	\$2,038,543.00	\$1,846,490.00	\$192,053.00	10.40%

WARRANT ARTICLES

Article 7:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 1,021,445.78 for the operation of the Water Department; said funds to be expended by the Board of Water Commissioners.

WARRANT ARTICLE 7 DETAILS

Article 7 – Water Department

	<u>FY 2026 BUDGET</u>	<u>FY 2025 BUDGET</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>
SALARIES	\$527,901.78	\$495,330.72	\$32,571.06	6.58%
UTILITIES	\$50,064.00	\$49,545.00	\$519.00	1.05%
MAINTENANCE	\$174,200.00	\$174,200.00	\$0.00	0.00%
WATER QUALITY	\$165,000.00	\$165,000.00	\$0.00	0.00%
PROFESSIONAL EXPENSE	\$54,180.00	\$48,900.00	\$5,280.00	10.80%
OFFICE EXPENSE	\$25,400.00	\$25,400.00	\$0.00	0.00%
UNIFORMS	\$3,000.00	\$2,100.00	\$900.00	42.86%
RESERVE COVERAGE			\$0.00	
VEHICLE EXPENSE	\$21,700.00	\$19,000.00	\$2,700.00	14.21%
EMPLOYEE BENEFITS				
TOTAL WATER	\$1,021,445.78	\$979,475.72	\$41,970.06	4.28%

WARRANT ARTICLES

Article 8:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 3,712,585.50 for the operation of the Fire Department or take any other action relative thereto; said funds to be expended by the Fire Chief, with the approval of the Prudential Committee.

WARRANT ARTICLE 8 DETAILS

Article 8 – Fire Department

	<u>FY 2026 BUDGET</u>	<u>FY 2025 BUDGET</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>
SALARIES	\$3,347,877.36	\$2,952,452.44	\$395,424.92	13.39%
EQUIPMENT	\$26,050.00	\$26,050.00	\$0.00	0.00%
VEHICLE EXPENSE	\$54,000.00	\$54,000.00	\$0.00	0.00%
UTILITIES	\$11,000.00	\$11,000.00	\$0.00	0.00%
MAINTENANCE	\$82,710.00	\$80,610.00	\$2,100.00	2.61%
TRAINING PERSONNEL	\$87,800.00	\$77,800.00	\$10,000.00	12.85%
OFFICE	\$17,860.00	\$17,860.00	\$0.00	0.00%
E.M.S.				
SUPPLIES/ASSESSMENT	\$78,088.14	\$76,933.45	\$1,154.69	1.50%
LEGAL AND FIRE PREVENTION	\$7,200.00	\$7,200.00	\$0.00	0.00%
TOTAL FIRE	\$3,712,585.50	\$3,303,905.89	\$408,679.61	11.01%

WARRANT ARTICLES

Article 9:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 5,968.00 to pay the Town of Barnstable for tax billing expenses of Fiscal Year 2026; said funds to be expended by the Treasurer.

WARRANT ARTICLES

Article 10:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 24,000.00 to cover the expenses of Ambulance Billing; said funds to be expended by the Treasurer.

WARRANT ARTICLES

Article 11:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 24,415.30 for a Lucas 3 Machine Replacement; said funds to be expended by the Fire Chief, with the approval of the Prudential Committee.

WARRANT ARTICLES

Article 12:

To see if the District will vote to raise and appropriate, and/or transfer and appropriate from available funds the sum of \$ 65,000.00 for new Automobile Extrication Equipment; said funds to be expended by the Fire Chief, with the approval of the Prudential Committee.

WARRANT ARTICLES

Article 13:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 25,202.63 for Miscellaneous Equipment for Engine E205; said funds to be expended by the Fire Chief, with the approval of the Prudential Committee.

WARRANT ARTICLES

Article 14:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 60,000.00 for the purchase of a new pickup truck with safety accessories for the Water Department, and to dispose of a 2013 Ford pickup truck in the best interest of the District. Said funds to be expended by the Board of Water Commissioners with the approval of the Prudential Committee.

WARRANT ARTICLES

Article 15:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 85,000.00 to update the 2008 Master Plan for the Water Department and perform a Rate Study for the necessary water system improvements.

WARRANT ARTICLES

Article 16:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 425,000.00 to finish the installations of a Satellite Well at Well 3. Work will include engineering, DEP reporting, installation of a new submersible pump and associated equipment, water mains, electrical work, and the installation of a new propane generator.

WARRANT ARTICLES

Article 17:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 750,000.00 for the design, engineering, permitting, and SRF application costs for well 3 and 4 greensand and GAC treatment. This is phase one of a two phase project.

WARRANT ARTICLES

Article 18:

See complete text in handout provided

Note: additional meetings are scheduled to review details on the proposed new fire station

May 3rd, 10:00 AM to 12:00 PM Sturgis Library

May 6th, 7:00 PM St. Mary's Church

WARRANT ARTICLES

Article 19:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 60,000.00 to add funds to the Water Department Stabilization Fund.

WARRANT ARTICLES

Article 20:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 20,000.00 for the Water Department Reserve Account for Fiscal Year 2026; said funds to be expended by the Board of Water Commissioners.

WARRANT ARTICLES

Article 21:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 20,000.00 to fund the Other Post-Employment Benefits (OPEB) Liability Fund; said funds to be expended by the Prudential Committee acting by its employee, the Treasurer.

WARRANT ARTICLES

Article 22:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 50,000.00 to establish the District Reserve Account for Fiscal Year 2026; said funds to be expended by the Prudential Committee.

WARRANT ARTICLES

Article 23:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 100,000.00 to add funds to the District's Stabilization Fund.

WARRANT ARTICLES

Article 24:

To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$ 100,000.00 to add funds to the Firefighter Future Staffing Cost Stabilization Fund.

FINAL REMINDER

What we have reviewed here tonight are the Warrant Articles.

The final Motions you will be voting on at the Annual Meeting may have slightly different wording regarding the funding sources.