



BARNSTABLE FIRE DISTRICT



Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: September 5, 2024
 Time: 4:00 PM
 Location: 3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Bill Quinn	Member	Chair	BQ
	Peggy Bernard	Member		PB
	Peter Bergin	Member		PFB
	Brian Hickey	Member		BH
	Rich French	Member		RF
	William A Jones III	Prudential		WJ
	Chris Beal	Fire Chief		CB
	Kevin Brailey	Deputy Chief		KB
	Ryan Jones	FF Union Rep		RJ
	Brian Tyson	FF Captain	Working Group	BT
	J Neil Tuepker	FF Captain	Working Group	NT
	Ryan Smith	FF/MM Lieutenant	Absent	RS
	Michael Watts	FF	Absent	MW
	Steven Bunker	FF	Absent	SB
	Jeff Shaw	Context Architecture	In person	CTX
	Ellen Light	Context Architecture	(via ZOOM)	CTX
	Jisa Johnson	Context Architecture	(via ZOOM)	CTX
	Steve Rizzo	OPM	Absent	SR

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
The meeting was called to order at 4:00 PM				
	Prior Meeting Minutes	Meeting minutes for the August 8th, 2024 Meeting were reviewed and approved.		
22924.09	Public Outreach	See prior minutes for earlier discussion. 6/2: No new outreach sessions are planned until the design develops. We anticipate scheduling Public Review sessions in September. SR to send Q & A document to Context for background information. 6/25: Discussed creating a web page on the BFD website for public updates. CB to work with the web designer to create. No time estimate for when the page will be up. 9/5: No update at this time.	CB	Open
32624.02	RECC	Chief Beal described the Regional Emergency Communication Center (RECC) proposal and how it might affect the new fire station design and budget. Discussions are ongoing with the town regarding scope and timing of the RECC project. 6/25: No Update for this meeting. 7/11: RECC agreements have been signed and the project is moving forward. Chief Beal will keep the committee apprised of impacts to the new fire station. 9/5: No update	CB	Open
62524.01	Space Planning	Context presented the latest draft of the space program for the new station. A new version will be issued based on comments from the committee. 7/11: The committee reviewed second draft of the Space Needs document and provided comments to the individual spaces. Review of certain Fire Fighter areas were referred to the Working Group for additional review. CTX to incorporate comments for the next issue of the document. 9/5: No update		Closed

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
71124.01	Potential Funding	Chief Beal outlined potential funding sources. The committee endorsed the proposed course of action and offered support as necessary. 9/5: No update	CB	Open
80824.01	Schematic Design Documents	Context presented the latest draft of the Schematic Floor Plans and Site Plan and discussed the plusses and minuses of the design features. Discussion focused on the plans for the second floor area and the need to add more dorm rooms and eliminate the porch area off of the kitchen. Discussion regarding the stair and elevator placement with general consensus to leave it interior instead of in a bump out on B side of building. Basement was discussed but we were told it is still a work in progress and will change including eliminating unfinished space. More to come on the design.	ALL	Open
Next building Committee Meeting is scheduled for Thursday, October 10th, 2024 at 4:00 PM at the Fire Station				
The Meeting was adjourned at 5:21 PM				