



BARNSTABLE FIRE DISTRICT



Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: August 7, 2025
Time: 4:00 PM
Location: 3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Bill Quinn	Member	Chair	BQ
	Peggy Bernard	Member		PB
	Peter Bergin	Member		PFB
	Brian Hickey	Member	(via ZOOM)	BH
	Rich French	Member		RF
	William A Jones III	Prudential		WJ
	Chris Beal	Fire Chief		CB
	Kevin Brailey	Deputy Chief		KB
	Ryan Jones	FF Union Rep		RJ
	Bill Murray	BFD IT		BM
	Ellen Light	Context Architecture (via ZOOM)		CTX
	Steve Rizzo	OPM		SR

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
		The meeting was called to order at 4:02 PM		
	Prior Meeting Minutes	Meeting minutes for the June 5, 2025 Meeting were reviewed and approved with no correction.		
32624.02	RECC	See prior meeting minutes for earlier discussions. 12/5: it was noted that the new RECC will be located on a site near the police station. 4/3: Project is on hold awaiting funding. 5/8: A meeting on the RECC project is planned for the end of May. 6/5: Chief Beal reported on a meeting of the RECC project. A grant application for the construction will be filed next year. 8/7: No Update.	CB	Open
10925.03	Town Approvals	Site Plan Review is scheduled for February 11th. 2/6: No update. 3/6: Site plan review is ongoing. We've had two sessions. February 11th and March 25th. 4/3: The Building Commissioner requested a zoning analysis from the District. This has been provided. 5/8: No update. 6/5: Discussions with the Building Commissioner are ongoing. 8/7: Building Permit application in review. Hearing for removal of Trees in the public way scheduled for 8/20/25	SR	Open
40325.01	Noise Concerns	The issue of noise from the rooftop HVAC equipment was raised. The design team will be asked to study the issue and report. 5/8:Based on the experience of the design team, the consensus is that noise from the new building systems on the adjacent properties will be negligible. The committee decided to hold on any corrective measures until after the systems are up and running and then address any issue at that time.	SR	Open
60525.02	Article 97 Land Action	SR reported on the status of ongoing discussions with the state regarding land. The district has contracted with Appraisal Services of Cape Cod & The Islands for a re-appraisal of the land at 1841 and for appraisal of two additional district owned parcels. 8/7: New appraisals received. Meeting with the state to be scheduled	CB/SR	Open

80725.01	Virtual Walkthrough	Bill Murray created a virtual walkthrough of the station using the Context CAD model. The committee was given a tour of the new station.		Closed
80725.02	Clerk Of Works	The OPM presented his recommendation of the Clerk Of Works position. The committee approved of the selection of Brian Hickey for this position. Brian subsequently resigned from the Building Committee upon approval of the selection. The committee also voted to not fill the open position. The committee will continue with 4 members.		Closed
80725.03	Sitework	The committee discussed and approved the proposal to execute the SITEWORK recommendation by W T Rich prior to execution of the GMP amendment.		Closed
80725.04	District Office & Water Department	The committee discussed and approved the recommendation of the team to move forward with the Lease of 255 Breed's Hill Road for the Water Department and District Offices. B A letter of intent to Lease will be drafted for the Prudential Committee's approval and signature.	SR	Open

Next building Committee Meeting is scheduled for Thursday, October 9th, 2024 at 4:00 PM at the Fire Station

The Meeting was adjourned at 5:00 PM