



BARNSTABLE FIRE DISTRICT



Fire Station Building Committee Meeting Minutes Barnstable Fire District

Date: December 5, 2024
 Time: 4:00 PM
 Location: 3249 Main Street 2nd Floor

Attendees:	Name	Affiliation	Comment	Initials
	Bill Quinn	Member	Chair	BQ
	Peggy Bernard	Member		PB
	Peter Bergin	Member		PFB
	Brian Hickey	Member	Absent	BH
	Rich French	Member		RF
	William A Jones III	Prudential	(via Zoom)	WJ
	Chris Beal	Fire Chief		CB
	Kevin Brailey	Deputy Chief		KB
	Ryan Jones	FF Union Rep		RJ
	J Neil Tuepker	FF Captain		NT
	Jeff Shaw	Context Architecture	In person	CTX
	Ellen Light	Context Architecture	(via ZOOM)	CTX
	Jisa Johnson	Context Architecture	(via ZOOM)	CTX
	Steve Rizzo	OPM		SR

Meeting Notes (updates on items open from the last meeting are in BOLD with the date of the update)

Item	Subject	Discussion	Action By:	Open/Closed
The meeting was called to order at 4:01 PM				
	Prior Meeting Minutes	Meeting minutes for the October 17th, 2024 Meeting were reviewed and approved with correction.		
22924.09	Public Outreach	See prior minutes for earlier discussion. 12/5: A public session was held at the Cummaquid Heights Annual Meeting on Oct 27th. Additional presentations were held on November 14th and 16th at the Fire Station and on the 21st at St. Mary's	CB/SR	Open
32624.02	RECC	Chief Beal described the Regional Emergency Communication Center (RECC) proposal and how it might affect the new fire station design and budget. Discussions are ongoing with the town regarding scope and timing of the RECC project. 6/25: No Update for this meeting. 7/11: RECC agreements have been signed and the project is moving forward. Chief Beal will keep the committee apprised of impacts to the new fire station. 10/3: No update 12/5: it was noted that the new RECC will be located on a site near the police station.	CB	Open
71124.01	Potential Funding	Chief Beal outlined potential funding sources. The committee endorsed the proposed course of action and offered support as necessary. 10/3: No update 12/5: Funding sources will be explored starting after the 1st of the year.	CB	Open
80824.01	Schematic Design Documents	Context presented the latest draft of the Schematic Floor Plans and Site Plan and discussed the plusses and minuses of the design features. 10/3: Design and Pricing continues based on earlier comments. Schematic Design Presentation will be made by the architects at the next Building Committee meeting. 10/17: The committee reviewed the Schematic Design and the Budget. The committee voted unanimously to recommend that the Schematic Design and Budget package be accepted. The recommendation will be forwarded to the Prudential Committee for their approval.	ALL	Closed

100324.02	Schedule	OPM Steve Rizzo presented a Gannt Chart schedule of the overall project. The schedule is based on using the CM at Risk construction delivery method. SR will continuously update this chart as the work progresses. A copy of the chart is attached. 10/17: An updated Gannt Chart Schedule was distributed and is attached. 12/5: No update.	SR	Open
120524.01	Old Kings Highway	We are scheduled to be at the Old Kings Highway Historic Commission on December 18, 2024. We plan a meeting with the abutters of the Fire Station site on Monday the 16th.	CB/SR	Open
120524.02	Construction Managers	AN RFQ for Cm at Risk was issued on November 8th. With responses received on December 4th. The Selection Committee (Chief Beal, Jeff Shaw of Context, Bill Quinn, & Steve Rizzo) will review and make selections at a meeting scheduled for December 10th.	SR	open
120524.03	Design Development	With the approval of the Schematic Design the Design Development (DD) phase of the project is underway. This phase is expected to be completed by the end of the year with a DD cost estimate completed within 3 weeks.	SR	Open
120524.04	Construction Documents	The Committee approved a motion to recommend to the Prudential Committee to allow the architect to proceed into the Construction Document phase of the design without waiting for the construction cost estimate. This to save time in the overall schedule.	SR	Open

Next building Committee Meeting is scheduled for Thursday, January 9th, 2024 at 4:00 PM at the Fire Station

The Meeting was adjourned at 5:22 PM